

## **EXTINGUISHER MAINTENANCE SCHEDULE**

The schedule of maintenance will be as follows:-

1. The specification has been prepared to meet your requirements.
2. Maintenance to be carried out generally in accordance with British Standards 5306 Part 3: 2017, Fire extinguishing installations and equipment on premises, Commissioning and maintenance of portable fire extinguishers, the main features of which are:
3. Extinguishers located in the designated locations.
4. Extinguishers are unobstructed, visible and have the operating instructions facing outwards
5. Extinguishers have clean and legible operating instructions.
6. To examine the extinguisher thoroughly to determine its condition and to establish whether it is due for Recharge/Inspection or to report it as unfit for service, in which case it is marked accordingly and reported to the client.
7. Examine the exterior of the body shell for corrosion, abrasion and paint finish.
8. Empty water contents into a clean container, change water if discolored or has an unpleasant aroma, and add Milton tablets to clean the water.
9. Using an inspection light check for bubbling, lifting or cracking of internal lining, also any corrosion.
10. Examine Threads on neck ring (Recharge and Cartridge) and any other outlets.
11. Examine all seals and washers thoroughly.
12. Examine all hoses for signs of cracking and Ferrule connections.
13. Check Gas cartridge for corrosion, lifting or peeling of plastic coating, check weight and date.
14. Check head cap operating mechanism, vent holes, Piercer and Rubber seals.
15. Check weight of extinguisher, Stored Pressure/ Co2 Type.
16. Check Pressure Gauge Stored pressure type.
17. Check date of manufacture and date of last re-test on Co2 extinguishers.
18. Examine swivel arm, check condition of hose or horn for cracking or kinking change washer, check horn airways clear on Co2 extinguishers.
19. Check that thread on valve outlet is in good condition and outlet is clear.
20. All of our engineers are FETA Approved (Fire Extinguisher Trades Association) and service to BS 5306. They are also fully trained to advise on all aspects of Fire & Safety Signs BS 5499.
21. A maintenance log will be left on site to record all maintenance and service visits.
22. On completion of maintenance, a certificate of inspection/engineer's report will be issued stating that the system has been inspected.
23. We propose an annual service and the cost per visit has been listed in the contract.

24. The prices cover the routine maintenance of the system, including labour, but do not include the cost of replacement parts or any additional labour in carrying out repair or remedial work.
25. The estimate is based on all work being carried out on a continuous basis during normal working hours. Any work to be carried out outside normal weekday hours or during weekends will be charged at overtime rates. No allowance has been made for waiting time which may result due to circumstances outside our control.
26. Our standard terms and conditions apply.
27. An emergency breakdown service is available by telephoning 0870 2208211 during normal working hours. Outside normal working hours this facility may be obtained by telephoning 0844 335 2060 Quote Global Fire Systems Ref 739. You will then be through to our collecting station where details of your breakdown will be recorded and forwarded to our engineer who will contact you within 30 minutes of receiving the call.

